



## Winter Maintenance Checklist

In winter, your tenants can enjoy energy-efficient warmth and the fruits of your maintenance labors while you take a few precautionary measures on the outside.

### Outdoor Tasks:

	Walk around the property's exterior and make sure the foundation vents are closed or covered.
	Protect the central air conditioning unit with a cover. Remove and store window air conditioners.
	Winterize sprinkler systems.
	Rake last of leaves and remove storm debris as needed.
	Check gutters and downspouts and clean them out if needed.
	Send freezing weather reminders to tenants.
	Insulate or wrap all exposed plumbing pipes.

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